

MINUTES
HIGH SCHOOL/MIDDLE SCHOOL BUILDING COMMITTEE
August 17, 2004

Members Present: Henry Fitzgerald, Pat Sacco, Sandra McManus, Daniel Morgado, John Masiello, Anthony Bent, Robert Cox

Also: Michael Pagano, Jack Ferguson, Patrick Collins, Steve Lobban, Ellen Kelly, Kathryn Crockett, Robert Barton, Kristina Polumba, Alden Harris, Deborah Peeples, Virginia Winship, Alden Harris, Mark Murray, Judith Evans, Thomas Kennedy, John Lebeaux

Meeting called to order at 7:00 PM.

On a motion by Mr. Cox, second by Mr. Masiello the minutes of August 3, 2004 were accepted.

On a motion by Mr. Sacco, second by Mr. Masiello, the following bill schedules were authorized for payment.

CTM (June)	\$13,207.94
CTM (July)	\$11867.34
Robert Lanciani	\$1,410.00
Public Bldg Payroll	\$59.33
Elevator Repairs (45OS)	\$978.50
International Engineering Group (IEG)	\$6,900.00
International Engineering Group (IEG)	\$14,500.00
Verizon	\$34.45
First Southwest Asset management	\$5,680.00
Yankee Testing	\$1,153.00
Robert Lanciani	\$1,620.62
Elevator Maintenance & Service, Inc.	\$561.25
Universal Environmental Consultants	\$2,608.00
Indicates bill schedule added after agenda was distributed	

Mr. Ferguson presented to the Committee his report dated August 17, 2004 and reviewed various aspects of progress to date. The major issue over the past week was the loss of ESCOA on the project. Coghlin Electric was hired by Jackson to take over the electrical work. At the job meeting earlier in the day, representatives of Coghlin indicated that getting Bldgs A & B ready for school as planned is very probable. All told Mr. Ferguson presented a fairly upbeat report but cautioned that the pressure to finish must be maintained.

Ms. Crockett echoed much of what Mr. Ferguson reported but did advise that there were several issues requiring immediate attention to ensure occupancy. Specific areas of concern are life safety, site, front canopy, egress and HVAC. She indicated that there are several areas of Bldgs A & B where substantial work still remains.

Mr. Barton was present and advised that his company was pressing the project at best speed. He advised that there have been set backs resulting from the failure of contractors to complete work when promised. The loss of ESCOA also presented a major challenge to his company. He indicated that Bldgs A & B would be ready for the start of school along with the cafeteria (not for cooking purposes), gym corridor and perhaps larger portions of Bldg D than just the auditorium. He expects the entire building to be turned over by October 1st.

Discussion then centered on the need to tradesmen and students from co-mingling once the building is occupied. Mr. Barton reviewed where dividing walls would be constructed to block access. A plan will be provided by Friday by Jackson. Also, whenever it was necessary access occupied spaces tradesmen will be accompanied by school staff.

Mr. Masiello continued to express doubts about the ability to finish the spaces as promised based on the amount of work remaining that he noted at this morning's tour. Members of the school Committee also raised concerns about getting the spaces ready and concern over the impact of having tradesmen on site when school was in session. Mr. Barton advised that work would be completed around the student's schedule working nights and weekends if necessary.

Mr. Collins provided a verbal report on FF&E and indicated all was progressing well but there has been more work associated with the move-in since the building is not ready. 2-3 classrooms will be selected in Bldg D to store furniture that must be moved from storage in Bldgs A & B to get ready for the start of school.

On a motion by Mr. Sacco, second by Mr. Masiello, Change Order #8 was approved as submitted.

There will be a site walk on August 31st at 7:00 AM.

The next meeting of the Committee will be August 31, 2004.

On a motion by Mr. Morgado, second by Mr. Sacco the Committee voted to go into executive session for the purposes of discussing strategy associated with current and/or potential litigation and not to return to open session (G.L. c. 39, s. 23B(3)) (8:00 PM)

Meeting adjourned upon the conclusion of the executive session at 8:30 PM.

Respectfully submitted,

Daniel J. Morgado